# WRAP RHPWG Consultation & Coordination Subcommittee

Conference Call January 8, 2019

800.768.2983 | Access Code: 6619876342

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**Agenda:**

1. **Administrative**
	1. Roll call

*Rebecca Harbage MT, Jay Baker UT, Cindy Hollenberg & Neal Butt NM, Julie Simpson Nez Perce Tribe, Carl Brown ID, Tom Moore WESTAR/WRAP, Paul Goodfellow AK, Charlie Schlinger EN3, Karin Wadsack EN3, Sig Jaunarajs NV, Frank Forsgren NV, Tina Suarez-Murias CA*

* 1. Notes for today: Carl Brown ID
	2. Welcome new members

*Richard Grimaldi, Pima County, and Sig Jaunarajs, NV DEP, supervisor of planning branch*

1. **Updates**
	1. Relevant workgroup/subcommittee updates (also see the most recent “Monthly Progress Update” on the TSC web page: <https://www.wrapair2.org/TSC.aspx>)

*No updates.*

* 1. Open mic discussion of state outreach efforts underway

*Tina mentioned that CA is planning outreach on ozone SIPs and she wants to include RH as part of the effort.*

*Rebecca mentioned that MT plans to discuss source screening and 4 Factor Analysis at an upcoming CAA advisory committee meeting. They are also having conversations with their oil and gas section and how they may need to be involved.*

*Tom mentioned that at the next WESTAR Council meeting an overview of states’ RH readiness will be discussed (people may get questions from their air directors).*

1. **WRAP Work Plan Update**
	1. Review & discuss suggested changes to deliverables and timing (see table below)

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| 8.1 Identify SIP planning target dates | -Timeline identifying critical SIP planning milestones and target dates- Timeline of critical informal consultation junctures and milestones | LR | -Consult and Coord SC-Coord. w/ all other SCs and Work Groups | -Reconcile with availability of Emissions input and Modeling timeline | Winter 2019 |
| 8.2 Establish consultation-coordination framework | -White Paper from RHPWG Consultation and Coordination Work Group- List of key regional contacts, including FLM, tribe, state, EPA | LR | -Consult and Coord SC-Coord. w/ all other SCs and Work Groups | -Ongoing, Formal and informal Components-For State, FLM, and Tribal consultation and coordination-For both comprehensive SIP revision and progress report | Winter 2019 for White Paper (ongoing otherwise) |
| 8.3 Consultation with WRAP member agencies(a) informal FLM(b) state to state(c) state with tribes(d) time-specified formal review of draft final RHSIP | **Subcommittee will:**-Keep record of meetings and conference calls for states to include in SIP chapters or Appendix- Prepare template communication log for states to use- Facilitate quarterly regional consultation webinars and prepare materials to assist states with ongoing conversations**Each State will:**- Conduct State-to-State Consultation and Tribal Coordination - Maintain a written record and discussion of response to State/Tribal comments showing how they were incorporated (or not and why) in the RH SIP-Conduct formal FLM review prior to public review and allow time for writing response to FLM comments to be included as RH SIP Appendix and changes to draft Final if warranted | LR and each state | -Consult and Coord SC-Coord w/ tribes/states/FLMs | -Ongoing started with first Western Caucus Dec 2017-State-to-State and Tribal Consultation must occur and evidence/outcome and be included in the RHSIP prior to the FLM formal review-Allow 60 days for formal FLM review and 30 days for States to respond to comments prior to putting the RH SIP out to public notice | December 2017 through 1st Quarter 2021 (depends on State schedule) |
| 8.4 PUBLIC REVIEW PERIOD (a) public notice period(b) public hearing period(c) final record of adoption(d) packaging for EPA submission | - Public Notice Period- Potential Hearing- Responses to Public Comments Record included in RH SIP Appendix- Packaging for Submittal to U.S. EPA | Each State | Each State | TIMELINE (after FLM review and prior to public notice) VARIES WITH EACH STATE’s LEGAL SIP ADOPTION PROCESS REQUIREMENTS – 6-month minimum. One year max or more if legislative or executive delay! | 2020 through July 2021 (depends on State schedule) |
| 8.5 Deadline for submittal to U.S. EPA | - RHSIP includes RPGs, Inventory, New Glide Path and Justifications, Control Measures, Planned Reductions, Consultation Results, Modeling, Progress Report, Public Comments and Responses, etc. | Each State | Each State | -July 2021 reserved for States to prepare final RHSIP and review documentation package they send to US EPA | **JULY 31, 2021** |
| 8.6 Conduct stakeholder outreach  | Subcommittee will:- Solicit examples of outreach materials from states to share with RHPWG- Document suggestions for incorporating regional haze into ongoing stakeholder communication | TC with Each State | -Consult and Coord SC-Each State | -includes state-identified stakeholders such as the public, industry, environmental groups, etc.-Need to determine long-term location for posting of examples | Ongoing beginning in 2019 (depends on state schedule) |

*Rebecca stepped through proposed changes outlined above:*

*8.1 had been marked complete, she added a new deliverable due this winter-- Timeline of informal communication junctures.*

*8.2 Added “maintain list of key regional contacts” which has been completed but the committee will update as necessary. Also changed due date for white paper to Winter 2019.*

*There was additional discussion about white paper and timing. There was a clarification of who owns the completion of the white paper: the sub-committee will finish the white paper.*

*8.3 Clarified tasks that the subcommittee will do versus the states. Added 2 tasks: prepare template communications log for states to use and facilitate the quarterly seminars. Other bullets are state responsibilities.*

*Tom suggested adding another bullet of ongoing regional support and clarification if needed throughout the consultation process.* ***Action: Rebecca will add the bullet.***

*8.4 and 8.5 are the responsibility of the states.*

*8.6 was a new task that was added: Conduct stakeholder outreach. This is really the responsibility of the states but subcommittee can provide support (e.g. examples of outreach materials). This will be an on-going task.*

*There was discussion to make the timing of deliverables in the table more specific.* ***Action: change the time frame from Winter 2019 or 1st Quarter 2019 to April 2019 for clarity.***

***Action: Rebecca to finalize work plan update relevant for our committee and send to Frank.***

1. **In Progress Deliverables**
	1. Updates to the key contact list from tribes and FLMs

*Rebecca met with Tom, Julie, and members of the TDWG and their contractors earlier today about an update to the tribal contact list. A complete list has been prepared but it needs to be updated to make it more usable for states. The FLM contact list also needs to be updated (need to wait until after the shutdown).*

* 1. Final discussion/comments on the white paper
		1. One page discussion prompts

*There is work being done to update information on the tribal consultation process. There was also discussion about one page discussion prompts. These prompts will be important to help facilitate dialog between states and other groups. After discussion about whether the white paper should be finalized now or wait for additional items (the 1 page prompts and the tribal consultation addition), the consensus was to finalize the existing white paper and other items could be included later. There was also discussion about sharing 1 page prompts with states outside of WESTAR as appropriate and the suggestion was generally agreed upon.*

*It was also suggested to add the development of 1 page discussion prompts to the work plan.* ***Action: Rebecca will add them under 8.2.*** *Deliverable is multiple 1-page documents: 1 that addresses FLM consultation, 1 for neighboring states, 1 for local programs, 1 for tribal, and 1 for EPA. There is a target completion date of April. We will discuss this timing with our federal partners (hopefully) at the next meeting.*

* 1. Discuss timeline of concrete consultation/coordination milestones, including quarterly consultation conferences

*Reaction to the timeline that Rebecca circulated was generally positive. Tom suggested planning another webinar in early 2020 to hopefully close the loop on regional analysis activities and make the transition to SIP development at the state level clear.*

*There was a question as to whether webinars should be recorded. Agreed it would be a good idea. Each webinar also need an agenda. Feb 5th is the first webinar. Need to start planning for that. Quarterly webinars are the main task for our committee.*

* + 1. Tentative schedule & topics for first two webinars – Feb. 5th & May 7th

***Action: Rebecca will follow up with the monitoring and control measures subcommittees about a webinar on Feb 5th.***

1. **Action items for next call**
2. **Next call: February 12th (notes: Jay)**